Some recommended books on indexing

Below are listed some of the more important 'instructional' books in the Society's library. This collection of books is housed in the Library Association's premises at 7 Ridgmount St., London, WC1E 7AE. Ridgmount Street is a turning off Store Street, Tottenham Court Road, and is only a few minutes' walk from Tottenham Court Road Underground Station.

Visitors to the Library will be welcome. Books may be borrowed personally or by post (return postage payable by the borrower) by members of this Society or of the Library Association. Applications should be made to the Librarian of the Library Association Library. It should be noted that the library of the Library Association is now a constituent part of the British Library.


The British Standards Institution's recommendations which cover the whole field. A completely revised edition is about to be published.


An introduction to the subject.

Hunnisett, R. E. Indexing for editors. 1972.

Written primarily for editors of publications of historical and archival records, not the records themselves.


Papers given in indexing courses provided by the Society of Indexers, and reprinted from The Indexer. Papers on indexing special subject types of literature are included.


A pamphlet published by the University of Wisconsin.


A comprehensive book dealing with all aspects of manuscript preparation and bookmaking. Has a 32-page section on the compilation and presentation of indexes. This section has been separately published as a pamphlet and is also available.

Wheatley, H. B. How to make an index. 1902.

The earliest book of its kind by the 'father of indexing', a prolific author and indexer.

Our Contributors

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Ken Boodson retired in April 1974 after 35 years as librarian of Imperial Metal Industries Ltd. He was one of two joint winners of the Wheatley Medal for 1973, for the index to Non-ferrous metals—a bibliographical guide.

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