term, however, as a collective heading with 'See' references leading to more specific cards detailing articles on such topics as Lighthouses, Weather Ships, Whaling, The Herring Fleet, Lloyds and so on. This field, being an important source of material for the magazine, deserved to have a name on an index card, providing an intermedium through which useful material, previously unseen or forgotten, can be traced.

This principle can be applied in practically every field and the reader will almost certainly be able to consider it in terms of a subject with which he is familiar. There is every reason why it should be employed extensively for the kind of index we are thinking about now, since it will help in the searching out of ideas, and assist editors to plan future issues with as much variety of content as possible within a given brief. A given publication may, on analysis, reveal quite a number of these main 'bones' but they are unlikely to be conveniently labelled; they have to be recognised by the indexer. If he perceives fairly regular, related items and these suggest a rather broader or 'family' description, and if he can put a simple, accurate name to this, it will probably constitute a good collective heading. Under this, he will list only 'See' references to the narrower topics.

Coming to the question of the treatment of synonymous expressions, I consider that in the case of our 'open-ended' card index the best approach is to avoid, where possible, the duplication of entries (sub-headings) under different, though synonymous, headings. This differs from the advice often given in respect of book indexing that where synonymous, or inverted, headings are considered justified, one or two sub-headings may be no bar to giving both entries in full. The reason for avoidance of this in the card index is that such an index cannot be regarded as complete (in fact, is 'open ended'). Care should be taken to ensure that later additions—possibly made by different hands—do not inadvertently get shared out under different headings. The way to do this is, of course, always to use 'See' references from synonymous headings, and inversions, to the card bearing the preferred form of heading. Unlike the printed form of index, the card index cannot easily be 'scanned' for anomalies or inconsistencies.

On the other hand, there is plenty of space for synonym and inversion types of cross-reference in the card index, and free use of these can be made, subject only to the dictates of common sense—and the 'See' reference rule! The more widespread the use of such cross-references in a particular index, the less likely it will be for later entries to be inserted on the wrong cards, since there will be many pointers to the right one.

The following are the terms of affiliation which were agreed at the Special General Meeting of the Society held on 19th October, 1971, and also by the American Society of Indexers.

Whereas the Society of Indexers founded in London in 1957 (hereinafter referred to as the Society) and the American Society of Indexers (hereinafter referred to as the American Society), have agreed that an affiliation between the two Societies would promote the objects of the Societies and would be in the interests of the members thereof, they further agree as follows—

1. The American Society may indicate in its name or title that it is 'affiliated to the original Society of Indexers (Great Britain)'. The Journal of the Society, at present entitled The Indexer, shall indicate that it is also the official journal of the American Society of Indexers.
2. The members of each Society shall enjoy the right to attend meetings of the other Society but shall not have a reciprocal right to vote or hold office, other than in their own Society.

3. The American Society shall pay to the Society an affiliation fee of $1 (one dollar) per annum in respect of each individual member of the American Society in addition to a sum equal to the annual subscription price of The Indexer for every such member.

4. The American Society shall pay to the Society a further annual sum equal to 10 per cent. of the American Society’s institutional membership subscription in respect of each institutional member thereof in addition to a sum equal to the subscription price of The Indexer for every such member.

5. Each individual member and each institutional member of the American Society shall receive one copy of every issue of The Indexer, the distribution of which shall be by arrangement between the two Societies. Additional copies of The Indexer may be purchased by the American Society at a reduced rate of subscription to be agreed between the two Societies for resale or issue to its own members.

6. The American Society shall transmit its fees in advance to the Society on or before the 1st April in each year. Fees in respect of individuals or institutions joining the American Society after 31st October shall be reduced by 50 per cent. for the remainder of that financial year, viz. the year ending on the 31st March.

7. No application for the payment of affiliation fees shall be made by the Society direct to members of the American Society.

8. The American Society shall refrain from soliciting new membership in the United States of America and its dependencies and Canada. Applications for membership received by the American Society from persons or institutions in countries of the Commonwealth, except Canada, shall be referred in the first instance to the Society and applications for membership received by the Society from persons or institutions in the United States and Canada shall be referred in the first instance to the American Society. Present members of the Society resident in the United States and Canada shall enjoy the option of remaining in membership of the Society. The Society may continue to accept subscriptions to The Indexer direct from persons or institutions not being members of the American Society but resident in the United States or Canada. Such persons or institutions shall be encouraged to join the American Society.

9. The appointment of the Editor and Editorial Board of The Indexer shall remain the prerogative of the Society. The American Society shall appoint one corresponding member of the Editorial Board who shall be responsible for submitting the American Society’s contributions to the Editor.

10. The Editor and Editorial Board shall continue to enjoy the unfettered right to accept or reject contributions, from whatever source, to The Indexer at their discretion. The American Society shall enjoy the right of up to four pages in each issue of The Indexer for the publication of reports of meetings thereof, announcements and other official communications.

11. This Agreement may be amended at any time by common consent. It may be terminated by either Society on giving 12 months’ notice to the other.

12. This Agreement shall come into effect on its approval by the respective general meetings of the two Societies according to their constitutional procedures.