ANNUAL
GENERAL
MEETING

The Seventh Annual General Meeting was held at 10.30 a.m. on Saturday, 30th May, 1964, in the Lecture Hall at Holborn Central Library (by kind permission of the Borough Librarian). Twenty-three members were present. Mr. G. Norman Knight was in the Chair.

The Minutes of the Sixth Annual General Meeting held 18th May, 1963, were confirmed.

The Annual Report of the Council was adopted.

The Hon. Treasurer presented his statement of accounts and balance sheet. It was suggested that the Council should consider investing some of the balance. The Treasurer's report was adopted.

The following officers were elected:
Chairman G. Norman Knight
Vice-Chairman Richard Bancroft
Hon. Treasurer R. L. Collison
Hon. Secretary E. Alan Baker
Asst. Hon. Secretary Mrs. J. Baker

The following members were elected to Council:
Mrs. A. McGrath
F. H. C. Tatham

Mr. W. Davies and Dr. Dickinson were re-elected auditors and a vote of thanks for their services was passed with acclamation.

After an interval for coffee, the President (Mr. G. V. Carey) gave a delightful and informal talk about the role of the Society as a humble but valuable handmaiden in the world of letters.

Report of the Council for 1963-64

MEMBERSHIP

The Society now has a membership of 167 individuals and 25 institutions in this country and 43 individuals and 11 institutions overseas, making a total of 246. This is an increase of 20 during the year, and of 70 since 1961. The Council records with great regret the deaths of Mr. J. Cecil and Mr. G. Harding.

DISCUSSION MEETINGS

Six meetings were held during the winter. Three of the papers presented were by members. The season opened with a paper by Mr. D. J. Foskett of the University of London Institute of Education, who spoke on Rotation Indexes with Special Reference to the Social Sciences. In November, Mr. J. M. Shaftesley, who is compiling a cumulative index to the Jewish Chronicle from 1841, described his method of working. In January, Mr. R. C. Wright, Librarian of the Royal Aircraft Establishment, Farnborough, spoke to us on a system of co-ordinate indexing — 'Peek-a-Boo'. Mrs. G. Holmes gave us a talk in February on how she indexes the London Gazette. In March, Chief Superintendent J. W. Godsell, i/c Fingerprint Department, New Scotland Yard, gave us an illustrated talk on Fingerprint Indexing, and the season closed with a paper on The Scientific Analysis of Codification.
by Mr. F. R. Gurney of Elliott Automation.

The thanks of the Council are due to all those who have come to speak to us, and to the Library Association for the use of their rooms for our Discussion and Council Meetings.

TRAINING COURSE

The Society did not hold a course at the North Western Polytechnic this winter, but Aslib (at the Society’s request) held a short three-day course in March. The Council has decided to hold a course early next year at the North Western Polytechnic and has set up a Committee to consider the Society’s training policy and programme.

BRITISH STANDARD ON INDEXES

This was published in April 1964 as BS 3700: 1964. Recommendations for the preparation of indexes for books, periodicals and other publications. 10/- (Obtainable through any bookseller or from the British Standards Institution, 2 Park Street, W.I.) During the three years the Sub-Committee (which was set up in response to a suggestion from the Society of Indexers) was preparing the standard the Society was represented by Mr. James Thornton (who was Chairman) and for varying periods by the late Dr. L. E. C. Hughes, Mr. R. Collison, Mr. A. R. Hewitt and Mr. G. Norman Knight (who also compiled the index).

PANEL

During the year 67 enquiries (an increase of 20) have been received from publishers and others requiring the names of competent and experienced indexers. The names of 202 members were supplied.

REMUNERATION

The Committee is still reconsidering this and a statement will appear in the autumn issue of The Indexer.

WHEATLEY MEDAL

The Joint Committee of the Library Association and Society of Indexers selected Michael MacLagan’s book Clemency Canning (Macmillan, 1962) for the Library Association Award of the Wheatley Medal. The book was indexed by the author.

LIBRARY

We are grateful to Mrs. Hatt for the donation of a copy of Wheatley, H. B., How to Make an Index. Enquiries about the Library should be made to Mr. R. L. Collison, 39 Rudall Crescent, N.W.3.

FINANCE

The finances of the Society are in a healthy state. Detailed accounts will be available at the A.G.M. The Council wishes to thank the Honorary Treasurer, Mr. R. L. Collison, for his custody of the Society’s finances.

THE INDEXER

During the year Mr. L. M. Harrod has taken over the editorship from Mr. John L. Thornton. The Council wishes to place on record its warm appreciation to Mr. Thornton for his great care and attention which has made The Indexer a journal of such high standing.

CONCLUSION

This year has been one of continued growth and consolidation. The Society is becoming more widely known and more people are turning to it for advice on all matters relating to indexing.

G. NORMAN KNIGHT, Chairman.
E. ALAN BAKER, Hon. Secretary.